

County of Panola

110 S. Sycamore • Room 216-A
Carthage • Texas 75633
Phone 903-693-0391 • Fax 903-693-2726

County Judge
David Anderson

County Commissioners
Billy Alexander, Pct. #1
David Cole, Pct. #2
Craig Lawless, Pct. #3
Dale LaGrone, Pct. #4

December 31, 2021

Panola County Commissioner's Court

Please approve and record an increase in salary to \$15 00 per hour for Jim Young, Panola County part-time Emergency Management Coordinator effective January 1, 2022

Sincerely,

A handwritten signature in black ink, reading "David L. Anderson". The signature is fluid and cursive, with a long, sweeping underline that extends to the right.

David L. Anderson
County Judge

CC: Jennifer Stacy
Joni Reed

December 7, 2021

FROM: Melanie Earle, Road and Bridge Warehouse Coordinator

TO: Joni Reed, County Treasurer

SUBJECT: EFFECTIVE DATE OF EMPLOYMENT:

Please be advised of the effective date of employment for Michael Hildebrand, Operator, for Panola County Road & Bridge Department, Pct.1, effective January 3, 2022 at the rate of \$19.77 per hour.

Melanie Earle

Melanie Earle

Road and Bridge

Warehouse Coordinator

PERSONNEL CHANGE REQUEST

Name: CODY DAVIS

Department: ROAD AND BRIDGE PCT 1

Position: DRIVER

New Position

(If applicable) _____

Current wage or salary	\$15.04
New wage or salary	\$18.11
Effective date of change	JANUARY 3, 2022

Billy Alexander

Elected Official/Department Head

Signature

12-21-2021

Date Signed

PERSONNEL CHANGE REQUEST

Name: SHANE HURLEY

Department: ROAD AND BRIDGE PCT 3

Position: DRIVER

New Position

(If applicable) OPERATOR

Current wage or salary

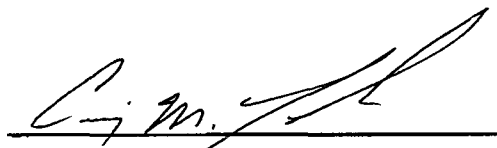
\$15.00

New wage or salary

\$18.89

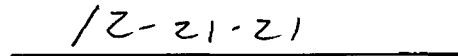
Effective date of change

JANUARY 3, 2022



Elected Official/Department Head

Signature



Date Signed

December 8, 2021

FROM: Melanie Earle, Road and Bridge Warehouse Coordinator

TO: Joni Reed, County Treasurer

SUBJECT: EFFECTIVE DATE OF EMPLOYMENT STATUS CHANGE:

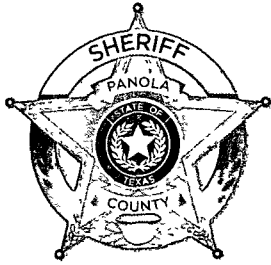
Please be advised of the employment status change of Shane Hurley, Driver, for Panola County Road & Bridge Department, Pct. 3, to Operator, at the rate of \$18.89 per hour, effective January 3, 2022.

Melanie Earle

Melanie Earle

Road and Bridge

Warehouse Coordinator



Panola County Sheriff's Office

Sheriff Sarah Fields

Office. 903-693-0333
Fax 903-693-9366

314 W Wellington
Carthage, Texas 75633

December 8, 2021

The Honorable David Anderson
Panola County Judge
110 S. Sycamore
Carthage, Texas 75633

Dear Judge Anderson,

Please add the following item(s) to the next scheduled meeting of the Panola County Commissioner's Court:

Please record the change in rate of pay for Chelsi Bullock, a Detention Officer for the Panola County Sheriff's Office, from \$14.62 per hour to \$15.86 per hour effective December 4, 2021.

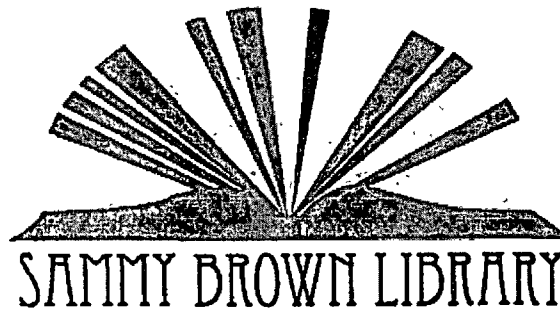
Sincerely,

A handwritten signature in black ink, appearing to read "Sarah Fields", written over the typed name.

Sarah Fields
Sheriff

SF/lw

CC: Jennifer Stacy
Joni Reed



319 S. Market St. Carthage, TX 75633
Phone: 903-693-6741

December 9, 2021

Honorable Judge David Anderson
Panola County Court House
110 S. Sycamore St.
Carthage, Texas 75633

Dear Judge Anderson and Panola County Commissioners:

We, the Sammy Brown Library Board, are filing notice of a separation of employment for Susannah Fleener effective December 9, 2021.

Please place this request on the agenda for the Commissioners Court Meeting scheduled on December 21, 2021.

Thank you for your consideration in this matter.

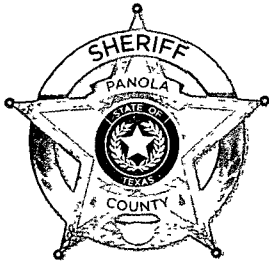
Sincerely,

A handwritten signature in cursive script that reads "Nancy Langford".

Nancy Langford
Chairman, Sammy Brown Library Board

CC: Joni Reed

CC: Jennifer Stacy



Panola County Sheriff's Office

Sheriff Sarah Fields

Office 903-693-0333
Fax 903-693-9366

314 W Wellington
Carthage, Texas 75633

December 1, 2021

The Honorable David Anderson
Panola County Judge
110 S. Sycamore
Carthage, Texas 75633

Dear Judge Anderson,

Please let this letter serve as a request to change the status of Leigh Welk to be approved to receive holiday pay in her current position. Mrs. Welk's current position is secretary/communications officer. As a state-certified communications officer, she is required to be available 24/7 for call-in status as a communications officer in the event of an emergency, short staffing, etc. Mrs. Welk routinely fills in for the communications department, which includes, but is not limited to holidays and weekends. As a result, she should be receiving the holiday pay benefit available to employees who are required to work on holidays.

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in cursive script that reads "Sarah Fields".

Sarah Fields
Sheriff

SF/
CC: Jennifer Stacy
Joni Reed

December 15, 2021

FROM: Melanie Earle, Road and Bridge Warehouse Coordinator

TO: Joni Reed, County Treasurer

SUBJECT: EFFECTIVE DATE OF EMPLOYMENT:

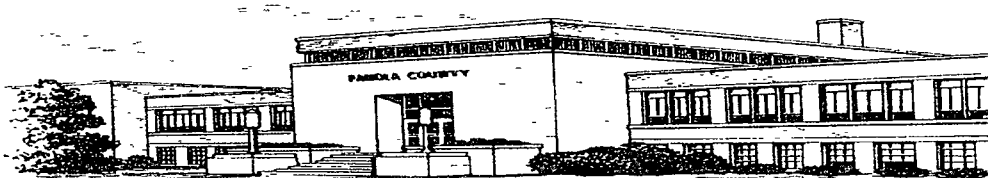
Please be advised of the effective date of employment for Jeff Sepulvado, Driver, for Panola County Road & Bridge Department, Pct.3, effective January 3, 2022 at the rate of \$15.00 per hour.

Melanie Earle

Melanie Earle

Road and Bridge

Warehouse Coordinator



OFFICE 903-693-0377
FAX 903-693-4708
110 S. SYCAMORE RM 212
CARTHAGE, TEXAS 75633

County of Panola

**JUSTICE OF THE PEACE
TONI HUGHES
PRECINCT TWO**

December 15, 2021

Honorable County Judge David Anderson
Commissioner Billy Alexander
Commissioner David Cole
Commissioner Craig Lawless
Commissioner Dale LaGrone

**Re: Separation of Temporary Clerk—effective 12-31-2021 at 5:00 pm
Hiring of Part-Time Clerk—effective 01/01/2022**

Dear Judge and Sirs:

Please record the separation of Mary Sue Kiper as Temporary Clerk with the Panola County Justice of the Peace, Precincts 2 & 3 Office, effective 12-31-21, at 5:00 pm.

Please record the employment of Mary Sue Kiper as Part-Time Clerk with the Panola County Justice of the Peace, Precincts 2 & 3 Office effective 01-01-2022, at the rate of \$16.00 per hour with no more than 29 hours per week.

If you have any questions, please feel free to contact my office at 903-693-0377

Respectfully,

Toni Hughes
Justice of the Peace
Panola County Precinct Two

cc: Joni Reed, County Treasurer
Jennifer Stacy, County Auditor



Form #2201 Rev. 09/2017
Submit to:
SECRETARY OF STATE
Government Filings
Section P O Box 12887
Austin, TX 78711-2887
512-463-6334
512-463-5569 - Fax
Filing Fee: None



STATEMENT OF OFFICER

FILED FOR RECORD
IN MY OFFICE
AT 11:00 O'CLOCK A M

DEC 28 2021

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY B. Davis DEPUTY

Statement

I, Palmer Fuselier, do solemnly swear (or affirm) that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

Title of Position to Which Elected/Appointed: Panola County Emergency Services District No 1

Execution

Under penalties of perjury, I declare that I have read the foregoing statement and that the facts stated therein are true.

Date: 12/7/2021

Palmer Fuselier
Signature of Officer

Form #2204 Rev 9/2017
Submit to:
SECRETARY OF STATE
Government Filings Section
P O Box 12887
Austin, TX 78711-2887
512-463-6334
FAX 512-463-5569
Filing Fee: None



OATH OF OFFICE

This space reserved for office use
FILED FOR RECORDING
IN MY OFFICE

AT 11:00 O'CLOCK A M

DEC 28 2021

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY B. Davis DEPUTY

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,
I, Palmer Fuselier, do solemnly swear (or affirm), that I will faithfully
execute the duties of the office of Panola County Emergency Services District No. 1 of
the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws
of the United States and of this State, so help me God.

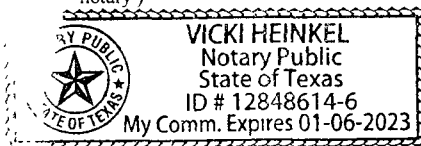
Palmer Fuselier
Signature of Officer

Certification of Person Authorized to Administer Oath

State of Texas
County of Panola

Sworn to and subscribed before me on this 9th day of December, 2021.

(Affix Notary Seal,
only if oath
administered by a
notary)



Vicki Heinkel

Signature of Notary Public or
Signature of Other Person Authorized to Administer An
Oath

Vicki Heinkel

Printed or Typed Name

Form #2201 Rev. 09/2017

Submit to:

SECRETARY OF STATE

Government Filings

Section P O Box 12887

Austin, TX 78711-2887

512-463-6334

512-463-5569 - Fax

Filing Fee: None



STATEMENT OF OFFICER

FILED FOR RECORD
IN MY OFFICE

AT 11:00 O'CLOCK A M

DEC 28 2021

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS

BY B. Davis DEPUTY

Statement

I, Ben Donald, do solemnly swear (or affirm) that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

Title of Position to Which Elected/Appointed: Panola County Airport Sharpe Field Advisory Board

Execution

Under penalties of perjury, I declare that I have read the foregoing statement and that the facts stated therein are true.

Date: 12.9.2021

A handwritten signature in black ink, appearing to read "Ben Donald", written over a horizontal line.

Signature of Officer

Form #2204 Rev 9/2017

Submit to:
SECRETARY OF STATE
Government Filings Section
P O Box 12887
Austin, TX 78711-2887
512-463-6334
FAX 512-463-5569
Filing Fee: None



OATH OF OFFICE

This space is for use
IN MY OFFICE

AT 11:00 O'CLOCK AM

DEC 28 2021

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY B. Davis DEPUTY

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,

I, Ben Donald, do solemnly swear (or affirm), that I will faithfully execute the duties of the office of Panola County Airport Sharpe Field Advisory Board of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this State, so help me God.

A handwritten signature in black ink, appearing to be "Ben Donald", written over a horizontal line.

Signature of Officer

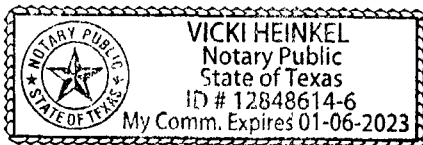
Certification of Person Authorized to Administer Oath

State of Texas

County of Panola

Sworn to and subscribed before me on this 9th day of December, 2021.

(Affix Notary Seal,
only if oath
administered by a
notary)



A handwritten signature in black ink, "Vicki Heinkel", written over a horizontal line.

Signature of Notary Public or

Signature of Other Person Authorized to Administer An
Oath

Vicki Heinkel

Printed or Typed Name

Form #2201 Rev. 09/2017

Submit to:

SECRETARY OF STATE

Government Filings

Section P O Box 12887

Austin, TX 78711-2887

512-463-6334

512-463-5569 - Fax

Filing Fee: None



STATEMENT OF OFFICER

FILED FOR RECORD

IN MY OFFICE

AT 11:00 O'CLOCK A M

DEC 28 2021

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS

BY B. Davis DEPUTY

Statement

I, Steve Conroy, do solemnly swear (or affirm) that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

Title of Position to Which Elected/Appointed: Panola County Airport Sharpe Field Advisory Board

Execution

Under penalties of perjury, I declare that I have read the foregoing statement and that the facts stated therein are true.

Date:

12/14/2021

[Signature]
Signature of Officer

Form #2204 Rev 9/2017

Submit to:
SECRETARY OF STATE
Government Filings Section
P O Box 12887
Austin, TX 78711-2887
512-463-6334
FAX 512-463-5569
Filing Fee: None



OATH OF OFFICE

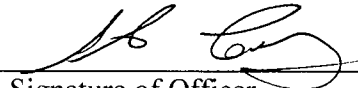
This space reserved for office use
IN MY OFFICE

AT 11:00 O'CLOCK 4 M

DEC 28 2021

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY B. Davis DEPUTY

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,
I, Steve Conroy, do solemnly swear (or affirm), that I will faithfully
execute the duties of the office of Panola County Airport Sharpe Field Advisory Board of
the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws
of the United States and of this State, so help me God.


Signature of Officer

Certification of Person Authorized to Administer Oath

State of

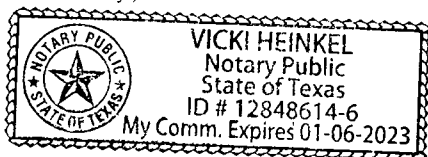
Texas

County of

Panola

Sworn to and subscribed before me on this 14th day of December, 2021.

(Affix Notary Seal,
only if oath
administered by a
notary)



Vicki Heinkel

Signature of Notary Public or

Signature of Other Person Authorized to Administer An
Oath

Vicki Heinkel

Printed or Typed Name



Panola County, Texas

Treasurers Report Summary

Date Range: 11/01/2021 - 11/30/2021

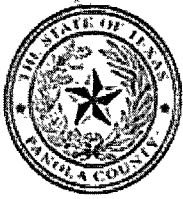
Fund	Beginning Cash Balance	Revenues	Expenses	Net Change Assets	Net Change Liabilities	Calculated Ending Balance	Actual Ending Balance	Calculated - Actual Ending
100 - GENERAL	219,640.81	103,144.59	1,783,748.86	-1,091,730.90	-4,237,246.10	3,868,013.54	3,868,013.54	0.00
110 - CREDIT CARD CLEARING FUND	11,424.99	0.00	0.00	0.00	2,173.18	9,251.81	9,251.81	0.00
112 - JP CREDIT CARD CLEARING	18,800.33	5.86	0.00	0.00	4,965.33	13,840.86	13,840.86	0.00
130 - LAW LIBRARY	37,125.43	888.45	0.00	0.00	1,484.24	36,529.64	36,529.64	0.00
140 - COUNTY JUVENILE DELINQUENCY PREVENTION FUND	164.37	0.07	0.00	0.00	0.00	164.44	164.44	0.00
150 - COURTHOUSE SECURITY	53,992.90	1,090.29	0.00	0.00	0.00	55,083.19	55,083.19	0.00
160 - RECORDS MANAGEMENT	23,118.15	283.87	0.00	0.00	0.00	23,402.02	23,402.02	0.00
162 - COUNTY & DISTRICT COURT T	7,170.50	59.78	0.00	0.00	0.00	7,230.28	7,230.28	0.00
165 - COURT RECORD PRESERVATION	15,115.57	156.63	0.00	0.00	0.00	15,272.20	15,272.20	0.00
166 - DISTRICT COURT RECORDS TECHNOLOGY	22,947.83	207.33	0.00	0.00	0.00	23,155.16	23,155.16	0.00
168 - DISTRICT CLERK RECORDS MANAGEMENT & PRESERVATION	9,414.57	144.63	0.00	0.00	0.00	9,559.20	9,559.20	0.00
170 - COUNTY CLERK RECORDS PRES	218,946.32	7,463.63	-2,103.00	0.00	-1,300.00	229,812.95	229,812.95	0.00
175 - ARCHIVE FEES	304,477.58	6,612.32	0.00	0.00	0.00	311,089.90	311,089.90	0.00
180 - JUSTICE COURT TECHNOLOGY	32,780.51	109.74	490.88	0.00	0.00	32,399.37	32,399.37	0.00
190 - V.I.T. INTEREST	1,387.87	0.60	0.00	0.00	0.00	1,388.47	1,388.47	0.00
195 - ELECTION SERVICES CONTRAC	21,434.12	9.31	0.00	0.00	0.00	21,443.43	21,443.43	0.00
200 - ROAD & BRIDGE	829,284.40	556,300.37	419,267.91	684,165.94	-1,519,823.03	1,801,973.95	1,801,973.95	0.00
252 - PANOLA COUNTY AUCTION PROCEEDS	150.86	0.04	0.00	0.00	0.00	150.90	150.90	0.00
300 - FM & LATERAL	448,803.23	20,912.85	59,259.77	92,907.41	-157,566.16	475,115.06	475,115.06	0.00
410 - SUPERVISION	63,186.70	12.72	25,578.33	0.00	60.31	37,560.78	37,560.78	0.00
481 - PANOLA COUNTY CSCD ADULT DRUG COURT	28,935.45	346.32	0.00	0.00	0.00	29,281.77	29,281.77	0.00
520 - PANOLA JUVENILE PROBATION	40,567.15	71.85	0.00	0.00	0.00	40,639.00	40,639.00	0.00
530 - JUVENILE TITLE IV-E	67,058.42	21.02	0.00	0.00	0.00	67,079.44	67,079.44	0.00
540 - TJPC/ C.C.A.P. FUND	6,871.02	4,578.00	3,778.78	0.00	0.00	7,670.24	7,670.24	0.00
552 - REGIONAL DIVERSION ALTERNATIVES PROGRAM	1,277.20	0.00	0.00	0.00	0.00	1,277.20	1,277.20	0.00
555 - PRE & POST ADJUDICATION	15,429.00	5,743.00	3,900.00	0.00	0.00	17,272.00	17,272.00	0.00
560 - TJPC/A/183(REGULAR)	5,769.89	3,970.00	3,356.91	0.00	0.00	6,382.98	6,382.98	0.00
572 - PROBATION PAYROLL FUND	310.44	0.00	0.00	0.00	-33.84	344.28	344.28	0.00
580 - COMMITMENT REDUCTION PROG	1,750.00	583.00	0.00	0.00	0.00	2,333.00	2,333.00	0.00
582 - MENTAL HEALTH SERVICES GRANT N	1,775.00	592.00	0.00	0.00	0.00	2,367.00	2,367.00	0.00
585 - LOCAL MATCH FUNDING/ CALE	156,343.13	0.00	13,450.74	0.00	0.00	142,892.39	142,892.39	0.00
700 - HOT CHECK FEE	17,872.63	75.00	0.00	0.00	0.00	17,947.63	17,947.63	0.00
720 - PRETRIAL INTERVENTION PROGRAM FUND	13,456.01	305.97	0.00	0.00	0.00	13,761.98	13,761.98	0.00
800 - SHERIFF'S STATE FORFEITUR	30,624.63	24.71	0.00	0.00	0.00	30,649.34	30,649.34	0.00
810 - JAIL COMMISSARY FUND	31,445.14	525.75	0.00	0.00	0.00	31,970.89	31,970.89	0.00
812 - CORONAVIRUS RELIEF FUND	97,690.70	0.00	0.00	0.00	0.00	97,690.70	97,690.70	0.00
813 - AMERICAN RESCUE PLAN FUND	2,257,714.71	649.48	0.00	0.00	0.00	2,258,364.19	2,258,364.19	0.00

Treasurers Report

Date Range: 11/01/2021 - 11/30/2021

Fund	Beginning Cash Balance	Revenues	Expenses	Net Change Assets	Net Change Liabilities	Calculated Ending Balance	Actual Ending Balance	Calculated - Actual Ending
815 - HOMELAND SECURITY GRANT F	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
820 - D A FORFEITURE	35,153.31	15.26	0.00	0.00	0.00	35,168.57	35,168.57	0.00
830 - STATE APPORTIONMENT - DA	8,834.78	3.84	0.00	0.00	0.00	8,838.62	8,838.62	0.00
835 - STATE LONGEVITY PAY SUPPL	327.39	0.14	0.00	0.00	0.00	327.53	327.53	0.00
840 - CONST PCT 2 STATE FORFEIT	1,057.57	0.46	0.00	0.00	0.00	1,058.03	1,058.03	0.00
842 - CONST.PCT.1 STATE FORFEIT	197.66	0.09	0.00	0.00	0.00	197.75	197.75	0.00
860 - SHERIFF FEDERAL FORFEITUR	6,374.13	2.77	0.00	0.00	0.00	6,376.90	6,376.90	0.00
862 - CDA FEDERAL FORFEITURE	59,843.93	25.98	0.00	0.00	0.00	59,869.91	59,869.91	0.00
864 - CONSTABLE 1&4 FEDERAL FOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
866 - CONSTABLE PCT 2&3 FEDERAL	323.31	0.14	0.00	0.00	0.00	323.45	323.45	0.00
881 - CHILD PROTECTIVE SERVICES	67,808.17	120.88	2,775.00	0.00	0.00	65,154.05	65,154.05	0.00
883 - HEALTH FUND	306,327.56	1,833.13	290.07	0.00	1,665.89	306,204.73	306,204.73	0.00
885 - AIRPORT	335,072.39	8,518.32	32,138.64	0.00	0.00	311,452.07	311,452.07	0.00
920 - ROAD BOND 1971	61,605.82	153.95	0.00	0.00	0.00	61,759.77	61,759.77	0.00
940 - PERMANENT IMPROVEMENT	43,425.75	119.97	0.00	0.00	0.00	43,545.72	43,545.72	0.00
950 - JAIL IMPROVEMENT FUND	469.92	0.20	0.00	0.00	0.00	470.12	470.12	0.00
968 - PANOLA COUNTY RETIREE HEA	1,045,005.27	183,876.82	127,878.36	0.00	-172.64	1,101,176.37	1,101,176.37	0.00
972 - PAYROLL FUND	21,479.96	0.00	0.00	0.00	-944.82	22,424.78	22,424.78	0.00
974 - CHILD SUPPORT PAYMENTS/EXPERTPAY	0.04	0.00	0.00	0.00	0.00	0.04	0.04	0.00
980 - CRIMINAL JUSTICE	16,888.16	0.00	0.00	0.00	-12,991.22	29,879.38	29,879.38	0.00
981 - CRIMINAL JUSTICE CIVIL	3,625.33	0.00	0.00	0.00	-3,006.02	6,631.35	6,631.35	0.00
982 - APPELLATE JUDICIAL FEES	3,036.00	0.00	0.00	0.00	-1,350.34	4,386.34	4,386.34	0.00
Report Total:	7,131,114.01	909,561.13	2,473,811.25	-314,657.55	-5,924,085.22	11,805,606.66	11,805,606.66	0.00

12/13/2021 11:27:40 AM
Quinn Reed 12-13-2021



Panola County, Texas

Fund Balance Report

As Of 11/30/2021

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
100 - GENERAL	17,835,997 33	18,743,440 91	14,809,026 80	21,770,411 44
130 - LAW LIBRARY	87,251 40	14,274 82	10,996 58	90,529 64
140 - COUNTY JUVENILE DELINQUENCY PREVENTION FUND	163 50	0 94	0 00	164 44
150 - COURTHOUSE SECURITY	239,122 23	17,290 95	14,329 99	242,083 19
160 - RECORDS MANAGEMENT	27,650 01	3,963 56	2,211 55	29,402 02
162 - COUNTY & DISTRICT COURT T	6,775 01	455 27	0 00	7,230 28
165 - COURT RECORD PRESERVATION	12,447 41	2,824 79	0 00	15,272 20
166 - DISTRICT COURT RECORDS TECHNOLOGY	20,012 53	3,142 63	0 00	23,155 16
168 - DISTRICT CLERK RECORDS MANAGEMENT & PRESERVATION	7,835 75	1,755 95	32 50	9,559 20
170 - COUNTY CLERK RECORDS PRES	583,234 57	92,132 38	43,854 00	631,512 95
175 - ARCHIVE FEES	283,596 34	80,493 56	0 00	364,089 90
180 - JUSTICE COURT TECHNOLOGY	101,649 05	5,082 32	10,332 00	96,399 37
190 - V I T INTEREST	2,117 18	9 84	738 55	1,388 47
195 - ELECTION SERVICES CONTRAC	22,939 62	2,903 97	4,400 16	21,443 43
200 - ROAD & BRIDGE	7,127,996 51	7,103,881 86	6,280,412 33	7,951,466 04
252 - PANOLA COUNTY AUCTION PROCEEDS	52 93	97 97	0 00	150 90
300 - FM & LATERAL	2,228,646 17	638,061 49	594,345 60	2,272,362 06
410 - SUPERVISION	56,327 35	60,834 65	79,601 22	37,560 78
420 - COMMUNITY CORRECTIONS SUPERVISION SERVICES	605 09	12,217 00	9,813 25	3,008 84
481 - PANOLA COUNTY CSCD ADULT DRUG COURT	28,577 79	703 98	0 00	29,281 77
520 - PANOLA JUVENILE PROBATION	50,313 56	325 44	0 00	50,639 00
530 - JUVENILE TITLE IV-E	136,952 71	126 73	0 00	137,079 44
540 - TJPC/ C C A P FUND	1,490 70	18,311 00	12,131 46	7,670 24
552 - REGIONAL DIVERSION ALTERNATIVES PROGRAM	0 00	1,277 20	0 00	1,277 20
555 - PRE & POST ADJUDICATION	42,237 00	22,972 00	47,937 00	17,272 00
560 - TJPC/A/183(REGULAR)	5,276 86	15,881 00	14,774 88	6,382 98
580 - COMMITMENT REDUCTION PROG	7,000 00	2,333 00	7,000 00	2,333 00
582 - MENTAL HEALTH SERVICES GRANT N	7,136 00	2,367 00	7,136 00	2,367 00
585 - LOCAL MATCH FUNDING/ CALE	302,817 69	0 00	39,925 30	262,892 39
700 - HOT CHECK FEE	38,937 31	840 00	829 68	38,947 63
720 - PRETRIAL INTERVENTION PROGRAM FUND	9,593 83	4,168 15	0 00	13,761 98
800 - SHERIFF'S STATE FORFEITUR	70,307 29	348 83	17,006 78	53,649 34
810 - JAIL COMMISSARY FUND	26,583 71	5,387 18	0 00	31,970 89
812 - CORONAVIRUS RELIEF FUND	98,091 44	0 00	0 00	98,091 44
813 - AMERICAN RESCUE PLAN FUND	0 00	2,258,364 19	0 00	2,258,364 19
820 - D A FORFEITURE	39,750 11	230 84	812 38	39,168 57
830 - STATE APPORTIONMENT - DA	832 32	27,534 24	19,527 94	8,838 62
835 - STATE LONGEVITY PAY SUPPL	325 65	1 88	0 00	327 53
840 - CONST PCT 2 STATE FORFEIT	1,052 96	5 07	0 00	1,058 03
842 - CONST PCT 1 STATE FORFEIT	196 80	0 95	0 00	197 75
860 - SHERIFF FEDERAL FORFEITUR	6,346 37	30 53	0 00	6,376 90
862 - CDA FEDERAL FORFEITURE	59,523 92	345 99	0 00	59,869 91
866 - CONSTABLE PCT 2&3 FEDERAL	321 90	1 55	0 00	323 45
881 - CHILD PROTECTIVE SERVICES	169,129 84	40,375 21	43,351 00	166,154 05
883 - HEALTH FUND	3,804,659 14	70,990 80	26,445 21	3,849,204 73
885 - AIRPORT	459,963 55	76,660 18	97,171 66	439,452 07
920 - ROAD BOND 1971	298,024 49	1,735 28	0 00	299,759 77
940 - PERMANENT IMPROVEMENT	234,185.10	1,360 62	0 00	235,545 72
950 - JAIL IMPROVEMENT FUND	467 39	2 73	0 00	470 12
968 - PANOLA COUNTY RETIREE HEA	34,405,152 50	2,288,877 75	1,399,931 52	35,294,098 73
974 - CHILD SUPPORT PAYMENTS/EXPERTPAY	0 04	190 62	0 00	190 66
Report Total:	68,949,667 95	31,624,614.80	23,594,075.34	76,980,207 41

THIS IS AN UNAUDITED REPORT

SIGNED: 

TEXAS COMMISSION ON JAIL STANDARDS

EXECUTIVE DIRECTOR
Brandon S. Wood



P.O. Box 12985
Austin, Texas 78711
Voice: (512) 463-5505
Fax: (512) 463-3185
Agency Website: <http://www.tcjs.state.tx.us>
E-mail Address: Brandon.wood@tcjs.state.tx.us

December 20, 2021

Sheriff Sarah Fields
Panola County Sheriff's Office
314 W. Wellington
Carthage, TX 75633

Dear Sheriff Sarah Fields,


The Texas Commission on Jail Standards wishes to acknowledge the excellent work of the Panola County Sheriff's Office with a Certificate of Compliance for the Panola County Jail. The most recent inspection of your facility on December 15, 2021 by Texas Commission on Jail Standards Inspector Michael Gravitt has demonstrated that your facility is in compliance with Texas Minimum Jail Standards.

The Certificate of Compliance demonstrates your outstanding leadership and the diligent work of your staff in complying with minimum jail standards. In addition, this achievement is a direct result of your office's commitment to excellence and is an example of dedication and professionalism in maintaining a safe, secure, and sanitary facility.

Providing the essential budgetary support for jail operations is also imperative to achieving compliance, so let me also congratulate the Panola County Commissioners' Court for their vital support of jail operations.

The citizens of Panola County should be proud of your combined efforts, as is the Texas Commission on Jail Standards.

Sincerely,


Brandon S. Wood
Executive Director

BW/klc

cc: Judge LeeAnn Jones, Panola County

****Note:** Please be advised that two areas of technical assistance was provided. The Requirements Review has been attached for your review to ensure that you are fully aware of the issue. Failure to address the technical assistance areas in a timely manner may result in the issuance of a notice of non-compliance.

Judge Bill Stoudt, Longview, Chair
Dr. Esmaeil Porsa, M.D., Parker, Vice-Chair
Ross Reyes, Melissa

Sheriff Kelly Rowe, Lubbock
Sheriff Raul "Pinky" Gonzales, Refugio
Patricia M. Anthony, Garland

Commissioner Ben Perry, Waco
Duane Lock, Southlake
Monica McBride, Alpine

"The Commission on Jail Standards welcomes all suggestions and will promptly respond to all complaints directed against the agency or any facilities under its purview"
To empower local government to provide safe, secure and suitable local jail facilities through proper rules and procedures while promoting innovative programs and ideas

TEXAS COMMISSION ON JAIL STANDARDS - INSPECTION REQUIREMENTS REVIEW



Michael Gravitt, TCJS Inspector

Facility Name: Panola County Jail

Date: December 15, 2021

Chapter	Title	Comments
259	New Construction	Conducted a walk through of the facility
261	Existing Construction	Not applicable.
263	Life Safety	Inspected life safety equipment and conducted and observed emergency drill. Reviewed documentation. Conducted staff interviews. <u>Technical assistance provided</u> - During the review of generator logs, it was observed that staff failed to log weekly tests for six various weeks. Administration advised that starting on May 3rd, there was an issue with the automated system that alerts staff of the weekly automatic test. Due to the issue with the automated system, staff failed to log weekly tests of the generator. Issue was addressed with administration that weekly generator test should be witnessed by a staff member and logged accordingly. <u>Follow-up action required</u> - Administration will scan and email generator logs weekly for the next 60 days for review.
265	Admission	Reviewed a random sample of 5 inmate files Interviewed staff Reviewed policy
267	Release	Reviewed a random sample of 5 inmate files. Interviewed staff
269	Records/Procedures	Reviewed policy and documentation Interviewed staff and reviewed ADA compliance evaluation.
271	Classification	Reviewed a random selection of 5 files Reviewed training records
273	Health Services	Reviewed a random selection of 5 files. Interviewed staff and inmates. Reviewed training records Reviewed policy.
275	Supervision	Reviewed a random selection of 27 jailers TCOLE certification records. Reviewed jailer documentation Interviewed staff
277	Personal Hygiene	Conducted a facility walk through. Reviewed facility schedule
279	Sanitation	Conducted a facility walk through. Interviewed staff and inmates. Reviewed policy *** Inspectors Note - Facility was found to be very clean and well kept.
281	Food Service	Conducted walk through inspection in kitchen area Interviewed staff. Reviewed documentation <u>Technical assistance provided</u> - During the review of food handlers licenses, it was determined that the licenses for staff members Matthew Williamson, Chance Haynie and Christian Fyffe were expired. Through staff admissions, it was determined that these staff members were assigned to the kitchen after their licenses had expired. Issue was addressed with administration that food shall be prepared under the supervision of a staff member or contract employee who possesses a food handler license in accordance with Texas Food Establishment Rules. <u>Follow-up action required</u> - Administration will ensure that staff with expired food handlers licenses obtain a valid license within the next 30 days. Administration will scan and email copies of the food handlers licenses to this inspector for review.
283.1	Discipline	Reviewed 30 disciplinary hearing records. Interviewed staff and inmates Reviewed policy. Reviewed inmate
283.3	Grievance	Reviewed 35 inmate grievance/complaints Reviewed policy. Interviewed staff and inmates.
285	Exercise	Walk through of exercise area conducted Reviewed documentation. Interviewed staff and inmates
287	Education/Library	Reviewed policy and schedule. Interviewed staff and inmates.
289	Work Assignments	Reviewed policy and schedule Interviewed staff and inmates
291.1	Telephone	Reviewed policy and schedule. Interviewed staff and inmates.
291.2	Correspondence	Reviewed policy and schedule. Interviewed staff and inmates
291.3	Commissary	Reviewed policy and schedule Interviewed staff and inmates
291.4	Visitation	Reviewed policy and schedule. Interviewed staff and inmates.
291.5	Religious Practices	Reviewed policy and schedule Interviewed staff and inmates
xxx	Variances	Not applicable.
xxx	Remedial Orders	Not applicable.
xxx	Complaints	Not applicable.
xxx	CCQ	CCQ inquiries are being submitted through TLETS as required.

RECEIVED

DEC 16 2021

**TEXAS COMMISSION
ON JAIL STANDARDS**



CERTIFICATE OF COMPLIANCE

This is to certify that the

PANOLA COUNTY JAIL

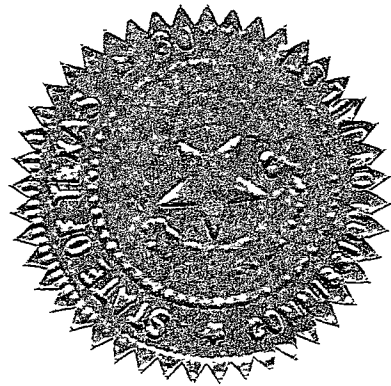
Has been duly inspected on

December 15, 2021

and has been found that date to be in compliance with

Texas Minimum Jail Standards

Under Authority of Government Code,
Chapter 511, Texas Commission On Jail Standards



Brandon S. Wood

Brandon S. Wood, Executive Director



**FISCAL YEAR 2022
PANOLA COUNTY CRIMINAL DISTRICT ATTORNEY
HOT CHECK FEE**

Fund: 700 - HOT CHECK FEE

REVENUES

700-340-41042

HOT CHECK FEES COLLECTED

800

CASH BALANCE

1,759

Total Revenues 2,559

EXPENDITURES

700-710-51050

SECRETARIES

2,559

Total Expenditures 2,559

I hereby approve the above describe budgets and ask the
Commissioners Court to please record it at the next scheduled
Commissioners Court meeting.

A handwritten signature of Danny Buck Davidson is written over a horizontal line.

DANNY BUCK DAVIDSON

10-27-21
DATE



**FISCAL YEAR 2022
PANOLA COUNTY CRIMINAL DISTRICT ATTORNEY
STATE FORFEITURE BUDGET**

**Fund: 820 - D A STATE FORFEITURE
REVENUES**

CASH BALANCE BEGINNING OF YEAR 3,700

Total Revenues 3,700

EXPENDITURES

<u>820-480-54210</u>	CELLULAR PHONE	1,200
<u>820-480-54300</u>	ADVERTISING & PUBLICATIONS	500
<u>820-480-54990</u>	MISCELLANEOUS	<u>2,000</u>

Total Expenditures 3,700

I hereby approve the above describe budgets and ask the
Commissioners Court to please record it at the next scheduled
Commissioners Court meeting.



DANNY BUCK DAVIDSON DATE



**FISCAL YEAR 2022
PANOLA COUNTY CRIMINAL DISTRICT ATTORNEY
STATE APPORTIONMENT BUDGET**

Fund: 830 - STATE APPORTIONMENT - DA

REVENUES

<u>830-330-54000</u>	STATE APPORTIONMENT FUNDS	<u>27,498</u>
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Total Revenues	<u><u>27,498</u></u>
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EXPENDITURES

<u>830-715-51030</u>	ADMINISTRATIVE ASSISTANT	5,117
<u>830-710-51050</u>	SECRETARIES	9,423
<u>830-715-51640</u>	COURT COORDINATOR & SPECIALIST	12,939
<u>830-715-52010</u>	SOCIAL SECURITY	19

Total Expenditures	<u><u>27,498</u></u>
---------------------------	-----------------------------

I hereby approve the above describe budgets and ask the
Commissioners Court to please record it at the next scheduled
Commissioners Court meeting.

 10-27-21
DANNY BUCK DAVIDSON DATE



**FISCAL YEAR 2022
PANOLA COUNTY CRIMINAL DISTRICT ATTORNEY
FEDERAL FORFEITURE BUDGET**

**Fund: 862 - CDA FEDERAL FORFEITURE
REVENUES**

CASH BALANCE 10,000

Total Revenue 10,000

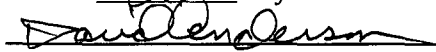
EXPENDITURES

862-699-55270 FURNITURE & EQUIPMENT 10,000

Total Expenditures 10,000

 10-27-2021
APPROVED BY DANNY BUCK DAVIDSON DATE

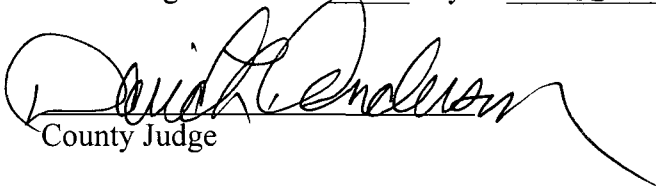
I, David Anderson, County Judge, of Panola County, Texas do hereby certify that this budget is a true and correct copy of the Criminal District Attorney Federal Forfeiture Fund as passed and approved by the Commissioners' Court of Panola County on the 26 day of ~~November~~ ^{December}, 2021.

 12-21-21
DAVID ANDERSON, PANOLA COUNTY JUDGE DATE

PANOLA COUNTY
2021
BUDGET AMENDMENT #26

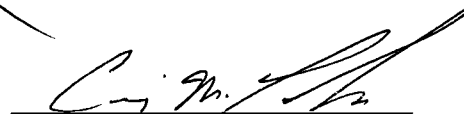
We hereby amend the Panola County Budget for the Fiscal Year 2021 as set forth above according to the procedures outlined under Local Government Code, Chapter 111, Subchapter A Sections 111.010 (c), (d). A copy of this Order is to be filed with the County Clerk and Attached to the Budget originally adopted for 2021.


Signed on this 21st day of December, 2021.


County Judge



Commissioner Precinct # 1


Commissioner Precinct # 2


Commissioner Precinct # 3


Commissioner Precinct # 4

Passed and approved by the Commissioners Court of Panola County on the 21st day of December, 2021, as the same appears on file in the office of the County Clerk of Panola County.


County Clerk



December 21, 2021



Panola County, Texas

Budget Adjustment Report

Adjustment Detail

For Date Range: 12/08/2021 - 12/21/2021

Account Number	Account Name	Packet Number	Post Date	Original Budget	Budget Adjustments Amount	Current Budget
Adjustment Number	Adjustment Description					
Budget Code: 2021 - 2021 COUNTY BUDGET JAN-DEC Fiscal: 2021						
Fund: 100 - GENERAL						
Department: 455 - JUSTICE OF THE PEACE PCT 1 & 4						
<u>100-455-54200</u>	COMMUNICATION TELEPHONE			500 00	-2,700 00	-2,200 00
BA0001473	457-GHS NOVEMBER & DECEMBER	GLPKT17085	12/15/2021		-2,700 00	
Department 455 Total:				500.00	-2,700.00	-2,200.00
Department: 457 - JUSTICE OF THE PEACE PCT 2 & 3						
<u>100-457-54150</u>	PROFESSIONAL SERVICES			30,000 00	2,700 00	32,700 00
BA0001473	457-GHS NOVEMBER & DECEMBER	GLPKT17085	12/15/2021		2,700 00	
Department 457 Total:				30,000.00	2,700.00	32,700.00
Department: 491 - ELECTIONS ADMINISTRATION						
<u>100-491-54270</u>	CONFERENCES AND DUES			2,800 00	-581 00	2,219 00
BA0001474	491-HEADSETS FOR VOTERS PHONES	GLPKT17092	12/17/2021		-581 00	
<u>100-491-55270</u>	FURNITURE & EQUIPMENT			50 00	581 00	631 00
BA0001474	491-HEADSETS FOR VOTERS PHONES	GLPKT17092	12/17/2021		581 00	
Department 491 Total:				2,850.00	0.00	2,850.00
Department: 646 - HEALTH AND PAUPERS CARE						
<u>100-646-54600</u>	INDIGENT HEALTH CARE			163,000 00	-15,000 00	148,000 00
BA0001471	646-AUTOPSIES AND INQUESTS	GLPKT17085	12/15/2021		-5,000 00	
BA0001475	646-AUTOPSIES AND INQUESTS	GLPKT17109	12/21/2021		-10,000 00	
<u>100-646-54770</u>	AUTOPSIES AND INQUESTS			80,000 00	15,000 00	95,000.00
BA0001471	646-AUTOPSIES AND INQUESTS	GLPKT17085	12/15/2021		5,000 00	
BA0001475	646-AUTOPSIES AND INQUESTS	GLPKT17109	12/21/2021		10,000 00	
Department 646 Total:				243,000.00	0.00	243,000.00
Fund 100 Total:				276,350.00	0.00	276,350.00
Fund: 885 - AIRPORT						
Department: 750 - AIRPORT						
<u>885-750-54120</u>	INSURANCE/LIAB & PROPERTY			4,500 00	-1,425 00	3,075 00
BA0001470	885-PROFESSIONAL SERVICES	GLPKT17085	12/15/2021		-1,425 00	
<u>885-750-54150</u>	PROFESSIONAL SERVICES			50 00	1,425 00	1,475 00
BA0001470	885-PROFESSIONAL SERVICES	GLPKT17085	12/15/2021		1,425 00	
Department 750 Total:				4,550.00	0.00	4,550.00
Fund 885 Total:				4,550.00	0.00	4,550.00
Budget Code 2021 Total:				280,900.00	0.00	280,900.00

Description

Fund Summary

Description	Fund	Original Budget	Budget Adjustments	Current Budget
Budget Code: 2021 - 2021 COUNTY BUDGET JAN-DEC		Fiscal: 2021		
	100	276,350 00	0 00	276,350 00
	885	4,550 00	0 00	4,550 00
Budget Code 2021 Total.		280,900.00	0.00	280,900.00



**FISCAL YEAR 2022
PANOLA COUNTY SHERIFF
STATE FORFEITURE**

Fund: 800 - SHERIFF'S STATE FORFEITURE

REVENUE

CASH BALANCE

59,421

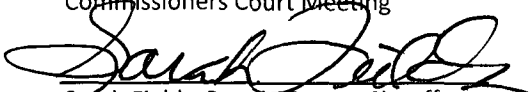
EXPENSE

<u>800-588-51050</u>	SECRETARIES	2,130
<u>800-588-52010</u>	SOCIAL SECURITY TAXES	163
<u>800-588-52030</u>	RETIREMENT & DEATH BENEFITS	511
<u>800-588-52040</u>	WORKERS COMPENSATION	30
<u>800-588-52060</u>	UNEMPLOYMENT INSURANCE	20
<u>800-588-52070</u>	OTHER POST EMPLOYMENT BENEFITS	567
<u>800-588-53110</u>	AMMUNITION FOR DEPARTMENT	6,000
<u>800-588-53180</u>	SUPPLIES & EQUIPMENT	1,000
<u>800-588-53920</u>	UNIFORMS	4,000
<u>800-588-54320</u>	CRIMINAL INVESTIGATION	10,000
<u>800-588-54270</u>	CONFERENCES AND DUES	10,000
<u>800-588-55270</u>	FURNITURE & EQUIPMENT	25,000

Fund 800 Total:

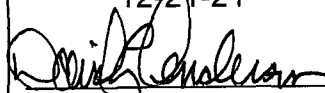
59,421

I hereby approve the above described budget and ask the
Commissioners Court to please record it at the next scheduled
Commissioners Court Meeting


Sarah Fields, Panola County Sheriff

APPROVED

12-21-21


David L. Anderson
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME: JORDAN HOLLAND

POSITION: TELECOMMUNICATIONS OPERATOR

DEPARTMENT: Panola County Sheriff Office

DATE: 12/07/2021

CONFERENCE: PUBLIC SAFETY TELECOMMUNICATOR

LOCATION: PANOLA COUNTY - online

DATES: 12/07/2021 to 12/07/2021

NUMBER OF DAYS OUT OF THE OFFICE FOR THIS CONFERENCE: 0

Does the conference meet your educational requirements for the year? NO

If not, how much of your requirements will be met by this conference? 80HRS

How much of your requirements have been met already, not counting this conference?
NONE

How many days have you been away from your job this year for conferences, not
counting this conference? NONE

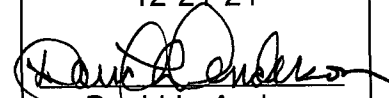
Do you have sufficient funds in your budget for this conference? YES

Write a short statement explaining the public purpose that will be met by your
attendance at this conference: (continue on the back if necessary.)

REQUIREMENT FOR STATE LICENSE

APPROVED

12-21-21



David L. Anderson
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME: Jared Bailey
POSITION: Patrol Deputy
DEPARTMENT: Panola County Sheriff's Office
DATE: 12-6-2021

CONFERENCE: Desert Snow -- 3 Day Criminal Interdiction Workshop

LOCATION: Texarkana, Texas

DATES: January 19th, 2022 to January 21st, 2022

NUMBER OF DAYS OUT OF THE OFFICE FOR THIS CONFERENCE: 3

Does the conference meet your educational requirements for the year? No

If not, how much of your requirements will be met by this conference? 24 hours

How much of your requirements have been met already, not counting this conference?
None

How many days have you been away from your job this year for conferences, not counting this conference? None (New training cycle begins Sept. 1st)

Do you have sufficient funds in your budget for this conference? Yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Offered in 30+ different states each year, this is Desert Snow's most attended hands-on vehicle search workshop

This 3 day course is designed to provide its attendees with all of the skills needed to detect criminal activity during traffic

stops and to find illegal contraband concealed within hidden compartments.

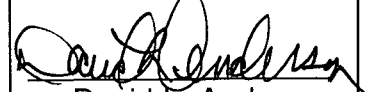
Narcotics, terrorism, illicit currency, weapons, explosives, and opioids are covered.

Improvements are made each year through the use of new compartment vehicles,

new traffic stop videos, new displays, new concealment videos, and much more.

APPROVED

12-21-21


David L. Anderson
County Judge

PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE

NAME: Colton McNair
POSITION: Patrol Deputy
DEPARTMENT: Panola County Sheriff's Office
DATE: 12-6-2021

CONFERENCE: Desert Snow -- 3 Day Criminal Interdiction Workshop

LOCATION: Texarkana, Texas

DATES: January 19th, 2022 to January 21st, 2022

NUMBER OF DAYS OUT OF THE OFFICE FOR THIS CONFERENCE: 3

Does the conference meet your educational requirements for the year? No

If not, how much of your requirements will be met by this conference? 24 hours

How much of your requirements have been met already, not counting this conference?
None

How many days have you been away from your job this year for conferences, not counting this conference? None (New training cycle begins Sept. 1st)

Do you have sufficient funds in your budget for this conference? Yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Offered in 30+ different states each year, this is Desert Snow's most attended hands-on vehicle search workshop.

This 3 day course is designed to provide its attendees with all of the skills needed to detect criminal activity during traffic

stops and to find illegal contraband concealed within hidden compartments.

Narcotics, terrorism, illicit currency, weapons, explosives, and opioids are covered.

Improvements are made each year through the use of new compartment vehicles,

new traffic stop videos, new displays, new concealment videos, and much more.